

# GENERAL POLICIES

1. Care Plan meetings will be held with each resident and/or representative every quarter in accordance with the OBRA regulation.
2. Resident Council meets every month. All residents are encouraged to attend and family members are invited.
3. In accordance with regulation, Alpine Fireside will electronically transmit data on each of our residents to the Illinois Department of Public Health in Springfield.
4. Medications of any kind (prescriptions or over the counter) are not to be kept at bedside or in the resident room. If it is the wish of the resident to self-medicate and is capable, the care plan team and the resident's personal physician may provide appropriate authorization in accordance with Residents' Rights.
5. If a resident has advanced directives in place, the facility must have a copy of the document for the medical record. Without the needed documents, residents will be treated as a full code.
6. Routine customer service interviews with the resident and representative are conducted to maintain high standards of quality care.
7. All clothing must be clearly marked with the name of the resident. This is the responsibility of the resident or their representative.
8. Valuables, such as jewelry, will be the sole responsibility of the resident. Otherwise, such personal property must be stored for safe keeping by the management at their discretion.
9. Each resident will be permitted to have his own radio and / or television in their room, if it does not disturb other residents.
10. Each resident is allowed to have a private telephone in their room.
11. Residents are able to bring furniture and pictures from home as space allows.
12. Visiting hours are 9:00 a.m. – 10:00 p.m.
13. Transportation is available but acquires an extra fee.

Please contact: Peg Washington with any questions (815) 877-7408



*"Family Taking Care of Family"*

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